



Albion College

2023-24 VERIFICATION FORM – DEPENDENT STUDENT

Your Free Application for Federal Student Aid (FAFSA) was selected for verification. The Office of Financial Aid is required by federal regulation to collect documentation to verify the information you entered on the FAFSA.

Failure to complete verification will prevent processing of your financial aid or cause billing back of aid already received. Awarding of all financial aid is contingent upon availability of funds.

STEP 1 – STUDENT INFORMATION

Name: _____ Student ID Number: _____

STEP 2 – HOUSEHOLD INFORMATION

Use the chart below to list the people in the household of the parent(s) listed on the FAFSA. Include the first name, last name, age, and relationship to you for the following people:

- The student.
- The parents (including a stepparent) even if the student doesn't live with the parents.
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing a FAFSA for 2023-24. Include children who meet either of these standards, even if the child does not live with the parents.
- Other people if they live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2024.

Include information about whether any of the household members (excluding parents) will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024.

Note: We may request additional documentation to verify college enrollment for other family members.

Full Name	Age	Relationship to Student	College Name	Enrolled at Least Half Time (Yes or No)	Under-graduate	Graduate
You (The Student)		Self	Albion College	Yes	X	

If more space is needed, provide a separate page with the student's name and ID number at the top.

STEP 4 – PARENT INCOME AND TAX INFORMATION

Select ONE of the following depending on your tax filing situation. Detailed instructions for requesting IRS documentation can be found on the Student Income and Information page.

- IRS Data Retrieval Tool** – The parent transferred their IRS tax information directly from the IRS to the FAFSA using the IRS Data Retrieval Tool and made no changes to that information.
- 2021 Tax Return OR Tax Return Transcript** – The parent completed a federal tax return and will provide the school with a Signed Copy of the 1040 and or 2021 IRS Tax Return Transcript.
- 2021 Non-Tax Filer with NO Earnings** – The parent did not complete a tax return for 2021 and had no earnings in 2021. Each parent must provide an IRS Verification of Non-Filing letter.
- 2021 Non-Tax Filer with Earnings** – The parent did not complete a tax return but had earnings in 2021. Complete the chart below listing all employers and total earnings. You must also provide copies of all W-2s.

Employer's Name	Amount Earned in 2021
Total Amount of Income Earned from Work	\$

If more space is needed, provide a separate page with the student's name and ID number at the top.

STEP 5 – CERTIFICATION AND SIGNATURE

Each person signing below certifies that all of the information reported is complete and correct.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Completed forms and documentation can be brought to the Office of Financial Aid, emailed to financialaid@albion.edu, faxed to 517/629-0581, or mailed to the address below. Social security numbers should be redacted for security purposes.

All forms submitted to the Office of Financial Aid should include your name and student ID.

WARNING:
If you purposely give false or misleading information, you may be fined, sent to prison, or both.