Albion College

2021-2022 Verification Form – Independent Student

Purpose: Albion College Student Financial Services has received the results of your 2021-2022 Free Application for Federal Student Aid (FAFSA). Review of your FAFSA has determined that additional information is necessary to continue processing your application for financial aid.

Name:_____ Student ID Number:_____

Household Size Chart

Number of Household Members: Use the chart below to list the people in the student's household. Include the following:

- The student.
- The student's spouse, if the student is married.
- The student's spouse or spouse's children if the student or spouse will provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2022.

College Information: In addition to listing all household members in the chart below, include information about whether any of the household members are, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2021, and June 30, 2022, include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

Note: We may request additional documentation to verify college enrollment for other family members

Full Name	Age	Relationship to student	College Name	Will be Enrolled at Least Half Time (Yes or No)	Under-graduate	Graduate

Student and Spouse (if applicable) Income and Tax Information

Student and/or Spouse 2019 Tax Filing Information – Provide one of the following depending on your tax filing situation.

☐ **Tax Filer**
- **IRS Data Retrieval Tool** – The student and/or spouse transferred their IRS tax information directly from the IRS to the FAFSA using the IRS Data Retrieval Tool and made no changes to that information.
- **2019 Tax Return OR Tax Return Transcript** – The student and/or spouse completed a federal tax return and will provide the school with a Signed Copy of the 1040 and or 2019 IRS Tax Return Transcript(s). (Detailed Instructions below.)

☐ **Non-Tax Filer with Earnings in 2019 –** By checking this box you confirm that you and/or your spouse did not complete a tax return in 2019. Complete the chart below listing all employers and total earnings.

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2019
Total Amount of Income Earned from Work		$

☐ **Non-Tax Filer with No Earnings in 2019** – By checking this box you confirm you (the student and/or spouse) did not complete a tax return for 2019 and had no earnings in 2019.

If more space is needed, provide a separate page with the student's name and ID number at the top.

A **2019 Tax Return Transcript or 2019 Verification of Non-Filing Letter may be obtained through:**

- Online Request – Go to www.IRS.gov, under the Tools heading on the IRS homepage, click "Get a Tax Transcript." Click "Get Transcript by MAIL," or "Get Transcript ONLINE." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." For a Verification of Non-Filing Letter, select "Verification of Non-Filing Letter."
- Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

Generally, for filer of 2019 paper IRS income tax returns, the 2018 IRS income tax return information is available for the IRS Tax Return Transcripts within 6-8 weeks after the 2019 paper IRS income tax return has been received by the IRS. Contact Student Financial Services if more information is needed about obtaining an IRS Tax Return Transcript.

Certification and Signature

Each person signing below certifies that all of the information reported is complete and correct.

_____   _____

Student's Signature   Date

WARNING: If you purposely give false or misleading information, you may be fined, set to prison, or both.

_____   _____

Spouse's Signature (if applicable)   Date

All correspondence and forms submitted to Student Financial Services should include your name and ID. **Failure to submit the requested information may prevent processing of your financial aid or cause the billing back of aid already received. Awarding of all financial aid is contingent upon availability of funds.**