Albion College
Sexual Assault Reference Guide

Emergency & Reporting Process

- Albion Department of Public Safety (ADPS): Dial 911 on *non-campus phone*. (If you call ext. 0911 on campus phone, Campus Safety will contact ADPS for you.)
- Campus Safety: ext. 1234 or ext. 0911 (note four digits) or 517/629-0911. **If a student prefers, a female Campus Safety staff member is normally available to explain the reporting and investigative process. If possible, a staff member will arrange to meet you at a location of your choice on campus.**
- Preserving evidence (from your clothing and physical being) is important if you decide to make a complaint.

Confidential & Free Resources

The College is required by Federal law to conduct a prompt, thorough, and impartial investigation into all allegations of sexual assault. To maintain anonymity, survivors or others who report a sexual assault need to contact a confidential source listed below.

Other College faculty and staff are expected to report the information they receive to Kenneth Snyder, (Associate Dean of Students/Director for Campus Safety) or Lisa Locke (Title IX Coordinator). They limit any disclosures to what is reasonably necessary to conduct a fair and thorough investigation and to appropriately address the allegations. The College's ability to investigate an assault is dependent upon a survivor's decisions. Survivors are encouraged but not required to report a sexual assault. Survivors decide to whom and how much information they decide to give others.

Students (except Resident Assistants, Smooth Transitions Mentors, and First-Year Experience Mentors) are not required to report a sexual assault, but are encouraged to do so.

Emergency Confidential Services

- Sexual Assault Services (SAS) Hotline: 888/383-2192 OR: #9876 (Only use on campus phone; must push # sign. Press ONLY 5 symbols - #9876. DO NOT dial 1-517-629-9876.)
- Call SAS to reach Sexual Assault Advocates (SAA) who provide **confidential** services 24/7.
- Student Health Services (students only)..... ext. 0220 (Only during regular hours)
- Counseling Services (students only)..... ext. 0236 (After-hour access available)

Non-Emergency Confidential Referral Services

- SAS Local Sexual Assault Advocates (LSAAs) (current faculty, staff, and students)
  See www.albion.edu/shp for contact and availability information.
- Employee Assistance Program (only Union Employees and full-time salaried employees)
  Refer to the Employee Service Manual available from the Albion College HR site.

Same-Sex & LGBTQ Intimate Partner Violence Resources

- National Hotline – 888/843-4564 (Monday-Friday 4:00 p.m.-Midnight, Saturday Noon-5:00 p.m.)
- Advice and Counseling Services: Equality MI (victim assistance and referral) (Detroit) – 866/926-1147
- Ozone House: Safehouse/Shelter or Counseling Services (Ann Arbor) – 734/662-2222 (24/7)

Important Facts

- A medical exam is very important to ensure that you are not injured and have not contracted an STI.
- The sooner you talk to a support person, the sooner you will begin to recover from an assault.
- The SAS Sexual Assault Advocates will listen and support you, explain your options in detail, and assist you at the hospital or in making a report, etc.
- Remember: The assault was not your fault. Also: What to do is always your choice.
- The best way to help a friend who was assaulted is to listen, believe her/him, do not judge, and make appropriate referrals.

Physical Check-up

- If you call the SAS Hotline within 120 hours of an assault, you can have a free physical exam by a specially trained, female Sexual Assault Nurse Examiner (SANE).
- You may receive services for any length of time through Student Health Services.

Title IX Coordinator

- Title IX Coordinator, Lisa Locke..... ext. 0206

The Albion College Sexual Assault Policy is located in the Student Handbook, Section VI, Policies and Expectations, Appendix B, www.albion.edu/handbook/policies-and-expectations. Copies are also available at the Office of Human Resources, the Office of the Provost, and the Office of Student Affairs.