

## MEMO

27 January 2017

**TO:** Department Chairs  
**FROM:** C&RC  
**RE:** Approval procedure for category courses

Please use these sheets to submit courses that your department proposes to satisfy the various categories. You have been given one form for each of the categories. Use one sheet for each different course.

A shortened description of the categories and a list of criteria are included on each sheet (taken from the Academic Catalog ). This will help the writers (and later, the readers) focus on the requirements of the various categories. Remember that proposed courses will only be permitted to fill one category of inquiry at a time.

For existing courses, the "brief catalog description" can be the description as it now appears in the catalog. If it is a new or a revised course, the description should be about the same length and style as other catalog descriptions.

Return the completed sheets to the Academic Affairs Office Friday of the third week of the spring semester and the chair of the Curriculum and Resource Committee..

## **Environmental Studies**

Department \_\_\_\_\_ Course number

Course name

This is an existing course \_\_\_; a revision of an existing course \_\_\_; a new course \_\_\_

Each approved course meets the following criteria:

1. It must substantially enhance students' understanding of the earth's environment.
2. It must deal substantially with the consequences of human intervention into natural systems.
3. It must lead students to view the relationship among elements of environmental systems from an interdisciplinary perspective.
4. It must focus on the perspectives that environmental studies brings to the discipline.

Brief catalog description of the course:

Brief rationale for inclusion in the Environmental Studies category:

## **Ethnicity Studies**

Department \_\_\_\_\_ Course number

Course name

This is an existing course \_\_; a revision of an existing course \_\_; a new course \_\_

Each approved course meets the following criteria:

1. It must foster inquiry into the cultural construction of ethnicity.
2. It must focus on the perspectives that ethnicity brings to the discipline.
3. It must place the issues of ethnicity in their historical context. This may include the rediscovery of marginalized texts.
4. 4. It must provide students with the opportunity to examine their own experiences with ethnicity.

Brief catalog description of the course:

Brief rationale for inclusion in the Ethnicity Studies category:

## **Gender Studies**

Department \_\_\_\_\_ Course number

Course name

This is an existing course \_\_; a revision of an existing course \_\_; a new course \_\_

Each approved course meets the following criteria:

1. It must foster inquiry into the cultural construction of gender.
2. It must focus on the perspectives that gender brings to the discipline.
3. It must place the issues of gender in their historical context. This may include the rediscovery of marginalized texts.

Brief catalog description of the course:

Brief rationale for inclusion in the Gender Studies category:

## **Global Studies**

Department \_\_\_\_\_ Course number \_\_\_\_\_

Course name \_\_\_\_\_

This is an existing course \_\_\_; a revision of an existing course \_\_\_; a new course \_\_\_

Students have two options in fulfilling this category. (1) They may successfully participate in any approved off-campus study program outside of the United States (or the Border Studies Program) for at least one semester and submit a journal reflecting on their experiences. Detailed journal requirements are available at the Center for International Education. International students may fulfill the global category by submitting a journal, subject to the same requirements, reflecting on their experiences at Albion. (2) They may take one unit from the list of courses approved as satisfying the global studies requirement (see [www.albion.edu/registrar/](http://www.albion.edu/registrar/)). Many of these courses also will satisfy a requirement in a major, in a program or in a concentration. Each approved course meets the following criteria:

1. It must have as an organizing focus topics that are international (focusing on a particular region) or global (focusing on an issue pertaining to multiple regions or countries).
2. It must foster inquiry into the interconnectedness of international issues and students' lives.
3. It should attempt to bring the world into the classroom so that students learn how to function in an international environment and gain a deeper understanding of the world outside the United States.

Brief catalog description of the course:

Brief rationale for inclusion in the Global Studies category:

