

Chapter Bylaws

Beta Iota Chapter
Phi Mu Alpha Sinfonia Fraternity

March 2007 Revision

Article I Organization and Object

Chapter i Name

This chapter shall be known as the Beta Iota Chapter of Phi Mu Alpha Sinfonia Fraternity of America Inc. (hereafter referred to as Beta Iota).

Chapter ii Object

The Object of this Fraternity shall be for the development of the best and truest fraternal spirit; the mutual welfare and brotherhood of musical students; the advancement of music in America and a loyalty to the Alma Mater.

Chapter iii Governing Documents

Beta Iota shall be organized and function in accordance with the National Constitution, the General Regulations for Collegiate Chapters, the bylaws of Province 2, the bylaws of Beta Iota, and any other regulations as determined by the National Fraternity or Albion College.

Chapter iv Non-Discriminatory Policy

Beta Iota shall not exclude any man from membership consideration on the grounds of race, ethnicity, national origin, sexual orientation, disability, or religion.

Chapter v Risk Management Policy

Beta Iota shall at all times abide by policies outlined in the Risk Management Policies developed by the National Fraternity.

Chapter vi Meetings

Beta Iota shall hold regular business meetings in accordance with Article IX, Section One of the General Regulations. No business except adjournment shall be transacted without the presence of a quorum, defined as a simple majority of chapter members in good standing. Beta Iota shall, at the beginning of each academic year, vote upon standardized rules of order which shall be followed in meeting deliberations except where otherwise stated in national, provincial, or chapter governing documents.

Article II Membership

Chapter i Probationary Membership

Section i Definition

A probationary member shall be defined as a man who fulfills all regulations of Article I of the General Regulations for Collegiate Chapters and has accepted an invitation to membership extended by Beta Iota until such time as said man severs his association with the national fraternity or is initiated.

Section ii Rights and Privileges

Privileges of probationary members shall include: wearing the official probationary pin, wearing letters issued by the Fraternity Education Officer or borrowed from his Big Brother, and attending active meetings at the discretion of the Fraternity Education Officer. Probationary members shall not be allowed to vote or attend Phi Mu Alpha rituals or ceremonies except as part of their own probationary program.

Section iii Obligations

Probationary members shall be required to fulfill the conditions, duties, and obligations defined under Article III of the General Regulations, along with other duties or obligations of Beta Iotas probationary period.

Chapter ii Collegiate Member in Good Standing

Section i Definition

A collegiate member in good standing is an initiated member who has fulfilled all obligations of Article VI of the General Regulations.

Section ii Rights and Privileges

A collegiate member in good standing shall be able to vote, run for office, attend social functions, buy fraternal merchandise, wear the official Phi Mu Alpha badge, and will have all other rights and privileges defined under Article VI of the General Regulations.

Section iii Obligations

A collegiate member in good standing shall have the obligations outlined in Article VI of the General Regulations.

Chapter iii Collegiate Member Suspended

Section i Definition

A collegiate member suspended is an initiated member who has not fulfilled all obligations of Article VI of the General Regulations.

Section ii Rights and Privileges

A collegiate member suspended shall be allowed to attend and speak at chapter meetings and wear the official badge of Phi Mu Alpha. They shall not be allowed to vote, hold or run for office, purchase fraternal merchandise, or attend social functions.

Section iii Obligations

A collegiate member suspended shall have the obligations of a collegiate member in good standing, along with working with the Executive Board to be removed from suspended status.

Chapter iv Honorary Member

Beta Iota may elect, in accordance with Article VII of the General Regulations, a Sinfonian or non-Sinfonian man, somehow associated with Beta Iota, to Honorary Membership. Candidates shall be considered for Honorary Membership based upon their distinguished musical abilities or patronage of the musical arts.

Chapter v Alumnus Member

Section i Definition

An alumnus member shall be defined under Article II, Section Six of the National Constitution.

Section ii Staff and Faculty

A probationary member who is a staff or faculty member of Albion College shall be offered the option of being immediately transferred to alumnus status upon the completion of his probationary period and initiation or may retain collegiate status in accordance with Article II, Section Six of the National Constitution.

Section iii Rights and Responsibilities

Alumni members shall be invited to most meetings and events of Beta Iota. They have the right to wear the Phi Mu Alpha badge, buy fraternal merchandise, and attend social functions of Beta Iota. Alumni members are not allowed to vote at chapter meetings.

Chapter vi Attendance

Section i Policy

The official attendance policy of Beta Iota shall be: a member shall be allowed to miss two mandatory meetings or events per semester before facing disciplinary action. Upon any additional absence, the member shall be requested to appear before the Executive Board and his absences shall be reviewed by the Executive Board. The Executive Board shall make reasonable allowances in scheduling a review of a member's absences to allow the member to be present. The Executive Board may then dismiss the absences or recommend the member for suspension to the chapter. The Secretary, with the assistance of the Executive Board shall rule on the excusing of all absences not specifically covered by these bylaws.

Section ii Special Events

Certain mandatory events are of enough importance that any unexcused absence by a member will not be tolerated, and will result in an immediate review by Executive Board. Additionally, it is expected that members attempt to work around normally scheduled conflicts for these events. These events are: initiation ritual, brotherhood night, color night ceremonies, probationary pinning ceremony and the senior farewell ceremony.

Section iii Definition of Excused Absences

Excused absences may be divided into two categories: normal and emergency. Normal excuses must be given to the Secretary no later than forty-eight hours before the meeting or event in question and may include performances, rehearsals, and scheduled class conflicts. Emergency excuses must be given to the Secretary as soon as possible and may include family, medical, or personal emergencies.

Section iv Scheduling of Mandatory Events

All mandatory meetings and events of the chapter shall be scheduled at least two weeks in advance of said event. Additionally, it must be stated that the event is mandatory by this deadline, except where the event is automatically mandatory. Such events include Chapter Day, Founders Day, probationary member recital, any concert or recital sponsored and performed by Beta Iota, and any official Mills Music Mission. In the event that a mandatory event is called with less than two weeks notice, any member has twenty-four hours from the announcement of the event to notify the Secretary of a previously scheduled obligation. If a member makes such notification, the Secretary shall excuse the absence.

Chapter vii Dues

Section i Probationary Member Dues

Dues shall be collected for the National Initiation Fee of \$120. Additional dues as determined by the chapter may be collected.

Section ii Collegiate Member Dues

Collegiate members shall pay current national dues, current province dues, and chapter dues set at \$43 per semester.

Article III Officers

Chapter i Executive Offices

Beta Iota shall have seven executive officers: President, Vice-President, Secretary, Treasurer, Fraternity Education Officer, Assistant Fraternity Education Officer and Faculty Advisor.

Section i President

The President shall fulfill the duties outlined in Article XI, Section one of the General Regulations. The President shall be the chief executive officer of Beta Iota. He shall sit as chair of the Executive Board; he acts as Beta Iota's spokesman in official business with other chapters, the province, and the National Fraternity; he presides at general business meetings of Beta Iota; he directs the Vice-President, Secretary, Treasurer, and Fraternity Education Officer in their work, and he appoints and directs the activities of all ad hoc committees, including the Nominating Committee. The President may vote only when a tie needs to be broken or when a vote is taken by secret ballot.

Section ii Vice-President

The Vice-President (VP) shall fulfill the duties outlined in Article XI, Section 2 of the General Regulations. In addition, the Vice-President shall direct the operation of all standing committees and the work of the Music Director, Alumni Secretary, Province Council Representative, and the Webmaster.

Section iii Secretary

The Secretary shall fulfill the duties outlined in Article XI, Section Three of the General Regulations. In addition, the Secretary shall: take minutes of all Executive Board and general meetings; keep attendance at all chapter meetings and official functions; distribute chapter minutes and Executive Board minutes forty-eight hours in advance of the next meeting of each respective group; maintain a chapter directory; and enforce the official chapter attendance policy as outlined in Article II, Chapter Six of the Beta Iota bylaws.

Section iv Treasurer

The Treasurer shall fulfill the duties outlined in Article XI, Section Four of the General Regulations. In addition, he shall be responsible for the purchase of all chapter supplies and materials and keep an accurate record of all chapter finances. The Treasurer shall chair the Finance Committee and be Beta Iotas official liaison to Student Senate concerning financial matters.

Section v Fraternity Education Officer

The Fraternity Education Officer (FEO) shall fulfill the duties outlined in Article XI, Section Eight of the General Regulations. He is ultimately responsible for Beta Iotas probationary program(s), recruitment events, and the continuing education of collegiate members. In addition he shall chair the Education and Recruitment Committee as outlined in Article VI, Chapter Five of the Beta Iota bylaws. The FEO shall direct the activities of the Warden, Historian, and the Assitant Fraternity Education Officer.

Section vi Assistant Fraternity Education Officer

The Assistant Fraternity Education Officer (AFEO) shall assist the Fraternity Education Officer in his duties by being responsible for parts of the probationary period as assigned by the Fraternity Education Officer. The Assistant Fraternity Education Officer shall be a member initiated within the academic year that elections are held. If there are two probationary periods within an academic year, a new AFEO may be elected upon completion of the fall semester probationary program. This shall be done only upon the recommendation of the FEO, the approval of the Executive Board, and following the election procedures outlined in Article IV, Chapter Three of the Beta Iota bylaws. The Assistant Fraternity Education Officer shall report to the Fraternity Education Officer.

Section vii Faculty Advisor

Beta Iota shall have at least one Faculty Advisor in accordance with Article XII, Section Three of the National Constitution and Article XI, Section Nine of the General Regulations.

Chapter ii Non-Executive Officers

Section i Historian

The Historian shall fulfill the duties outlined in Article XI, Section Five of the General Regulations. In addition the Historian shall: in cooperation with the Alumni Secretary, maintain an accurate directory of Alumni members; maintain a record of Beta Iotas activities; keep a photographic record of chapter events; and maintain chapter archives. The Historian shall report to the Fraternity Education Officer.

Section ii Warden

The Warden shall fulfill the duties outlined in Article XI, Section Six of the General Regulations. In addition the Warden shall: be responsible for the organization and upkeep of all chapter ritual equipment; coordinate all ritual planning and direction; be the official custodian of the ballet box; be responsible for the upkeep of the rules of order defined in Article I, Section Six of this document; and enforce order at all chapter meetings and functions. The Warden shall report to the Fraternity Education Officer.

Section iii Alumni Relations Officer

The Alumni Relations Officer shall fulfill the duties outlined in Article XI, Section Seven of the General Regulations. In addition the Alumni Secretary shall: in cooperation with the Historian, maintain an accurate directory of Alumni members; compile, edit and publish a chapter newsletter at least once a year; and stimulate the participation of chapter and area alumni in the activities of Beta Iota. The Alumni Secretary shall report to the Vice-President.

Section iv Music Director

The Music Director shall serve as the chair of the Music Committee. He is ultimately responsible for the planning and implementation of Beta Iotas musical program; he is responsible for the professional integrity of all music events. The Music Director should recognize the individual musical talents of members of Beta Iota and ask members of the Music Committee or chapter to plan logistics, arrange music, conduct, accompany or lead rehearsal as they are best suited and as is needed. The Music Director or his appointed representative shall serve as Beta Iotas conductor or songleader at all ceremonial occasions. The Music Director shall report to the Vice-President.

Section v Province Council Representative

The Province Council Representative (PCR) shall be, along with the President, the representative of Beta Iota at all Province Council meetings. In addition the PCR shall encourage chapter participation at province events and events with other chapters. The PCR shall report to the Vice-President.

Section vi Webmaster

The Webmaster shall be responsible for the upkeep and maintenance of the Beta Iota webpage. In addition the Webmaster shall: educate the chapter on the location and resources of Sinfonia related websites; make available information on Sinfonian email listserves; and act as Beta Iotas liaison to the National Fraternity in matters related to computer technology. The webmaster shall be appointed by the President with the approval of the Executive Board and shall serve until such a time as the Webmaster chooses to resign or a new Webmaster is appointed. The Webmaster shall report to the Vice-President.

Chapter iii Removal

For due cause and in the best interest of Beta Iota, an elected officer may be removed from office in accordance with Article X, Section Seven of the General Regulations. Due cause may be defined as, but is not limited to: failure to maintain good standing, hazing, conduct unbecoming, violation of the attendance policy, or severe violation of college policy.

Chapter iv Officer Attendance

If an officer misses more than four general meetings in a single semester for any reason, or an executive officer misses more than two general meetings in a single semester for any reason, that officer shall automatically be considered for removal from office and shall be given notice by the processes outlined in Article X, Section Seven of the General Regulations. The only exceptions to this policy shall be the Faculty Advisor or the Alumni Secretary, and only if that office is held by an alumnus member of the fraternity.

Article IV Officer Elections

Chapter i Nominating Committee

At least three weeks before elections, the President shall chair a Nominating Committee that shall have the purpose of nominating one man for each of the officer positions of Beta Iota for the coming year.

Section i Composition

The President shall appoint the Nominating Committee in accordance with Article X, Section Two of the General Regulations. The Nominating Committee shall include at least the President, one other Executive Board officer, one graduating senior, and one member each of junior, sophomore, and first-year standing. All members must be in good standing.

Section ii Presentation and Consideration of Nominations

One week prior to the election, the Nominating Committee shall present their nominations to the chapter. On the night of elections, the slate shall be reread and the floor opened for additional nominations. Prior to the beginning of elections, with the help of the Secretary and Treasurer, the Warden shall verify that all candidates and voting members present are in good standing.

Chapter ii Qualifications

To be eligible for office, a member must meet the criteria outlined in Article X, Section One of the General Regulations. Candidates, with the exception of the Assistant Fraternity Education Officer, should have been collegiate members for at least one year prior to the election. In the best interest of Beta Iota and with a two-thirds vote of the chapter members present and in good standing, newly initiated members may be allowed to run for office. The Alumni Secretary may be either a collegiate or an alumnus member.

Chapter iii Procedures

A quorum of members, as defined in Article IX, Section Two of the General Regulations, must be present in order for an election to take place. No proxy votes shall be accepted. Each office shall be voted on separately by secret ballot. The President shall be allowed to vote. Election requires a simple majority of votes. When there are more than two candidates for an office, the winner must still have a majority of the votes. If a ballot does not produce a winner, the candidate with the least number of votes is eliminated and the vote is held again. If a candidate is running unopposed, the candidate may be elected by unanimous consent. As parliamentarian, the Warden shall regulate discussion of all candidates.

Chapter iv Installation and Term of Office

All officers shall be elected in the spring semester and installed on or before April 1st to serve in that office until the installation of new officers.

Chapter v Vacancies

In the event that an office is left vacant, the position may be filled in accordance with Article X, Section Six of the General Regulations. The procedures for election shall be those outlined in Article IV, Chapter Three of the Beta Iota Bylaws.

Article V Executive Board

Chapter i Composition

Beta Iotas Executive Board shall be comprised of the President, Vice-President, Secretary, Treasurer, Fraternity Education Officer, Assistant Fraternity Education Officer, and Faculty Advisor. The President shall serve as chair of the Executive Board. The Faculty Advisor shall be considered an ex officio member without vote.

Chapter ii Responsibilities

The Executive Board shall direct the finances and official business of Beta Iota. The Executive Board shall consider the business of Beta Iota and decide what business should be directed to the chapter as a whole, sent to committee, or acted on by the Executive Board itself. The Executive Board shall be responsible for all official and contractual documents related to Beta Iota, shall be responsible for disciplinary action in regards to members of Beta Iota, and shall carry out any other duties in accordance with Article XII, Section One of the General Regulations.

Article VI Committees

Chapter i Organization

The standing committees of Beta Iota shall consist of the Local Interaction Committee, the External Interaction Committee, the Education and Recruitment Committee, the Service Committee, the Finance Committee, and the Music Committee. The Vice-President shall be ultimately responsible for the operation of all standing committees.

Section i Local Interaction Committee

The Local Interaction Committee shall be responsible for planning social activities for Beta Iota; fostering communication and interaction between Beta Iota and other campus organizations at Albion College; planning social activities to facilitate this interaction; and any other duties assigned to it by the Vice-President. It shall consist of members appointed by the chapter.

Section ii External Interaction Committee

The External Interaction Committee shall be responsible for fostering communication and interaction between Beta Iota and other chapters and representatives of Phi Mu Alpha Sinfonia; fostering communication and interaction between Beta Iota and alumni of Phi Mu Alpha Sinfonia; planning social activities to facilitate this interaction; and any other duties assigned to it by the Vice-President. Members shall include the Province Council Representative and the Alumni Secretary along with other members appointed by the chapter.

Section iii Education and Recruitment Committee

The Education and Recruitment Committee shall be chaired by the Fraternity Education Officer. Other members shall include the Assistant Fraternity Education Officer, the Warden, the Historian, and other members appointed by the chapter. It shall be responsible for: working on the Probationary Program in conjunction with the Fraternity Education Officer; facilitating the fraternal education of the chapter as a whole; the coordination, under the direction of the Warden, of the ritual; along with any other duties assigned to it by the Vice-President.

Section iv Service Committee

The Service Committee shall be chaired by a member of Beta Iota appointed by the President with the approval of the Executive Board. It shall consist of members appointed by the chapter. It shall be responsible for planning of service activities for Beta Iota along with any other duties assigned to it by the Vice-President.

Section v Finance Committee

The Finance Committee shall be chaired by the Treasurer. It shall consist of members appointed by the chapter. It shall be responsible for: preparing a chapter budget every semester and submitting it for approval to the Executive Board prior to submission to Student Senate; making line item changes within the budget; submitting check requests to the Student Senate Chief Financial Officer; and making financial recommendations to the Executive Board along with any other duties assigned to it by the Vice-President.

Section vi Music Committee

The Music Committee shall be chaired by the Music Director and shall consist of members appointed by the chapter. It shall be responsible for: coordination of all musical activities of Beta Iota; the promotion of performance of music within the chapter; along with any other duties assigned to it by the Vice-President.

Section vii Ad Hoc Committees

The President may appoint an ad hoc committee for the purpose of working on specific projects. The committee shall be disbanded upon completion of the project, or by a unanimous vote of the voting members of the Executive Board prior to completion of the project.

Nominating Committee The Nominating Committee shall be appointed by the President and operate as outlined in Article IV, Chapter One of the Beta Iota bylaws and Article X, Section Two of the General Regulations.

Chapter ii Committee Chairs

Each of Beta Iotas standing committees shall be chaired by a member of the committee selected by a majority vote of that committee and with approval of the Chapter Executive Board unless otherwise stated in the Beta Iota Bylaws. The committee chair shall be responsible for organizing and leading his committee in such a way that the responsibilities of the committee are fulfilled. The committee chair shall be responsible for ensuring the attendance of his committee members. He shall report committee member attendance to the chapter secretary following each committee meeting. He shall also be responsible for reporting committee findings to the chapter vice-president following each committee meeting. An elected committee chair may be removed from his seat by a majority vote of the committee or chapter, following the guidelines for officer removal as set forth in Article III, Chapter Three of the Beta Iota Bylaws.

Chapter iii Committee Meetings

Standing Committees (as described in chapter one, sections one through six) shall be required to hold a meeting at least once every month.

Section i Attendance

Committee members shall be required to attend all regularly scheduled committee meetings. The official Beta Iota attendance policy as stated in Article II, Chapter Six shall be used in the determination of disciplinary action in the event of a committee members failure to attend committee meetings.

Section ii Composition

For a committee meeting to be held, the committee chair, or a committee member duly elected to preside in his absence must be present. A quorum of committee members (defined as 51% of voting members) shall be required for the transaction of business.

Article VII Probationary Member Program

Chapter i Officer Responsibilities

Section i Fraternity Education Officer

The Fraternity Education Officer shall fulfill all duties as outlined in Article III, Chapter One, Section Five of the Beta Iota bylaws. The FEO shall arrange for the complete education of all probationary members, file all associated paperwork with the National Fraternity, and consistently update the chapter on matters related to the Probationary Member Program.

Section ii Assistant Fraternity Education Officer

The Assistant Fraternity Education Officer shall assist the FEO in carrying out his duties. The AFEO shall specifically work with the Vice-President of the probationary class in developing and organizing the probationary service project.

Section iii Other Officers

The FEO and AFEO may call upon other chapter officers to assist in the education process. Specifically: the Treasurer may be called upon to assist in the collection of probationary member dues and the filing of associated paperwork; the Music Director may be called upon to assign voice parts to probationary members and help the probationary class learn the songs of the fraternity; and the Historian and Warden may be called upon to educate the probationary members regarding aspects of Beta Iota tradition and Phi Mu Alpha history.

Chapter ii Design

Section i Written Program

The Fraternity Education Officer shall submit each year for approval, a written copy of the Beta Iota Probationary Member Program to the Beta Iota Executive Board and the Governor of Province 2. The written program shall include a calendar of suggested dates for all dates related to the Probationary Member Program for the upcoming academic year. The Program shall be submitted to the Province Governor in accordance with the Bylaws of Province 2. The Program shall be submitted to the Executive Board at least two weeks before it is submitted to the Province Governor. The Program shall be reviewed and revised as needed following each academic year.

Section ii Length and Time Frame

The Probationary Member Program shall be no less than four weeks in length and no more than three calendar months, in accordance with Article III, Section Two of the General Regulations. There may be one or two Programs per academic year at the discretion of the chapter. In the case of two Programs in an academic year, the fall semester Program shall be completed no less than two weeks before the beginning of final exams, and the spring semester Program shall be completed prior to Officer Elections.

Section iii Content

The content of the Probationary Member Program shall be developed in accordance with Article III, Sections Three and Seven of the General Regulations. The Program may include, but is not limited to any and all activities prescribed by the National Fraternity. Individual members of Beta Iota shall be expected contribute to Probationary Member Program in ways prescribed by the FEO, as outlined in the Probationary Member Program.

Section iv National Exam

Probationary members shall complete the National Exam, as prescribed by the National Fraternity, in accordance with Article III, Section Seven of the General Regulations. Questions may be added to the exam at the discretion of the FEO, having no impact on the final scoring of the exam.

Section v Hazing

The Probationary Member Program shall be designed in a way so as to avoid activities and requirements that would put Probationary Members at a risk of being hazed. Probationary Members shall be encouraged to speak out concerning any activities or requirements that make them uncomfortable.

Chapter iii Selection of New Members

Section i Election of Probationary Members

Probationary Members of Beta Iota shall be elected in accordance with Article II of the General Regulations. The names of nominated, but non-elected men shall not be disclosed by members of Beta Iota. Upon election, a man shall receive an official bid from Beta Iota.

Section ii Acceptance of Bid

Upon receiving a bid, a man shall have a period of time, no less than five days and under the discretion of the FEO, to accept or decline the bid. Any man who has not responded at the end of the time period set by the FEO shall be considered to have declined the bid. A man may defer a bid up to the first probationary period of the following academic year.

Section iii Retention Vote

A mans probationary membership may be reconsidered by vote of the chapter in accordance with Article III, Section Six of the General Regulations. A retention vote may be called for at any regularly scheduled business meeting.

Section iv Final Vote

Upon completed of all requirements, a probationary member shall be voted upon by Beta Iota for election to full membership in accordance with Article III, Section Eight of the General Regulations. The vote shall be taken by secret ballot and not less than two days prior to Initiation.

Chapter iv Ceremonies and Meetings

Section i Official Ceremonies

Probationary members shall not be allowed to attend any official ceremonies of Phi Mu Alpha Sinfonia Fraternity except at the prescribed times in the Probationary Member Program.

Section ii Probationary Member Meetings

Each probationary class shall have its own official meetings, outside of regular chapter meetings, during the probationary period. These meetings shall be held once per week or as needed at the discretion of the Fraternity Education Officer. The purpose of these meetings shall be: to educate the probationary members in matters important to Sinfonia, to plan projects and events in connection to the probationary period, and to increase brotherhood. These meetings shall be open to collegiate, alumni, and honorary members. Collegiate members are especially encouraged to attend as they are able.

Section iii Chapter Meetings

Probationary members shall be invited, at the discretion of the FEO, to attend regular business meetings of Beta Iota. Probationary members shall be asked to leave the room for opening and closing ceremonies and any other matters of sensitive information at the discretion of the chair. Probationary members may be invited to other chapter functions at the discretion of the Executive Board.

Chapter v Probationary Class Officers

Section i President

The President of the probationary class shall work directly with the Fraternity Education Officer in facilitating the operation of the Probationary Member Program. He shall direct the activities of the probationary class under the guidance of the FEO and shall act as the primary liaison between the probationary class and the collegiate chapter.

Section ii Vice-President

The Vice-President of the probationary class shall assist the President of the probationary class in carrying out his duties. The Vice-President shall act for the President in the case of the President's absence or incapacitation. In addition, the Vice-President shall work with the Assistant Fraternity Education Officer in planning and implementing the probationary class project.

Section iii Other Officers

The probationary class may choose to elect other officers as they deem necessary. Commonly elected officers of the probationary class are: Songleader, to assist in the learning of Sinfonian songs and other music for the probationary member recital; Secretary, to take notes in probationary meetings and distribute information throughout the probationary class; and/or Parliamentarian, to enforce order at probationary meetings as necessary.

Section iv Election

Probationary class officers shall be elected by a majority vote of the probationary class. The FEO shall define the structure of the nomination and election procedure.

Chapter vi Big Brothers

Each probationary member shall have a collegiate member of the Beta Iota chapter as a Big Brother in the Fraternity. The Big Brother shall act as the probationary members primary guide through the probationary period and afterward. The Big Brother shall aid the probationary member in learning about Phi Mu Alpha as a chapter, province, and national organization. Big Brothers may provide this guidance through any number of means, many of which shall be outlined in the Probationary Member Program. A Big Brother may loan to his Little Brother clothing or other items with Phi Mu Alpha letters, at the discretion of the FEO. A Big Brother may be replaced for failure to fulfill the responsibilities of his office upon the recommendation of the FEO, the approval of the Executive Board, and the agreement of the probationary member in question.

Chapter vii Initiation

Upon election to full membership in Beta Iota, a probationary member shall be initiated in accordance with the guidelines set forth in Article IV of the General Regulations.

Article VIII Sweetheart

Chapter i Eligibility

The Sweetheart of Beta Iota may be any woman enrolled at Albion College as a full time student during the academic year for which she is elected. She may not have previously been elected to the position.

Chapter ii Criteria

The Sweetheart of Beta Iota should be a woman who has shown outstanding love for and commitment to music. The Sweetheart should, in her actions, uphold the purposes of Sinfonia. Sweetheart is an honorary position.

Chapter iii Election

The Sweetheart of Beta Iota shall be elected at the beginning of each academic year to serve for the entirety of that academic year. The Sweetheart is elected by a majority vote of the collegiate members in good standing of Beta Iota. The election shall be held at a regularly scheduled business meeting and shall be done by secret ballot. Election procedures shall be defined by the President and the Warden as is deemed necessary. The names of nominated, but non-elected women shall not be disclosed by members of Beta Iota. Beta Iota will, at all times, abide by the policy of the National Fraternity regarding sweethearts and little sisters.

Chapter iv Privileges and Responsibilities

The sweetheart shall be the only person for whom the entire Beta Iota chapter serenades on one knee. She shall be the exclusive recipient of the serenade, A Serenade to a Girl, from the entire Beta Iota Chapter. The Sweetheart shall not be asked or expected to perform any duties or attend any events related to Phi Mu Alpha Sinfonia Fraternity of America.

Article IX Approval and Amendment of the Beta Iota Chapter Bylaws

Chapter i Approval

These bylaws must be approved by the chapter by a two-thirds vote of those collegiate members present in good standing. No proxy votes shall be accepted.

Chapter ii Amendments

Section i Proposal

Amendments to the bylaws of Beta Iota may be proposed by any two members of Beta Iota in good standing at any regularly scheduled business meeting. Following a first reading of the proposed amendment, a typed copy shall be submitted to the Secretary, who shall in turn enter it into the minutes and provide copies to the chapter.

Section ii Approval of Amendments

No sooner than one week following the first reading of the proposed amendment, it may be brought before the chapter for a vote at a regularly scheduled business meeting. A two-thirds vote of those collegiate members present in good standing is required for passage of an amendment. No proxy votes shall be accepted. If the amendment is approved, the President and the Secretary shall sign a typed copy of the amendment and enter it into Beta Iota records.

Chapter iii Regular Review

The Beta Iota bylaws shall be reviewed in full following each National Convention. The review and any needed amending shall be completed within the first semester following the National Convention.