

Albion College Class of 1960 Guide to Facebook

Please follow the instructions below to join Facebook and the Class of 1960 group.

Are you a member of Facebook?

If no; follow the steps below.

If yes; skip to step #2.

1. How to sign up for Facebook:

- Visit www.facebook.com

A screenshot of the Facebook sign-up page. At the top, there are fields for "Email or Mobile" and "Password", with a "Log In" button. Below this is the "Sign Up" heading and the text "It's free and always will be." The form includes fields for "First name", "Last name", "Email or mobile number", "Re-enter email or mobile number", and "New password". There is also a "Birthday" section with dropdowns for "Month", "Day", and "Year", and radio buttons for "Female" and "Male". A green "Sign Up" button is at the bottom.

- Enter your information
- Click on the "Sign Up" button

Tip- Make a note of the email and password you used.

2. How to join the group:

- Login to Facebook by entering your email and password at www.facebook.com.
- Go to the Facebook search bar at the top of the page and type in "Albion College Class of 1960" and click on it, or [click this link](#).



- Once the group page has loaded, click the button that says "join group."

- i. Please note that your request to join the group has to be accepted by an administrator, so it may take a day or two before it's official.

3. How to post in the group:

If you would like to **post text** to the group-

- a. In the middle of the page there is a tab with an option to “write post” and “add photo/video.” If you would like to write something for the whole group to see, click “write post.”
- b. Once finished with your message, click “post.”



If you would like to **post a photo** to the group-

- c. Click “add photo/video.”
- d. Click “upload photos/video” then locate the photo within your computer.
- e. Once you have found the photo, click “choose” in the right hand corner.
- f. Once the photo is uploaded, click “post.”

Congratulations Class of 1960 on choosing to stay connected or re-connect with friends and College! Whereas some of us may find “Facebook - How To” daunting, most of us probably have family or friends who can help us with this. It will become easier as we do it.